

## Risk Assessment Form

(1) <b>Work task (or activity/process):</b> Working in a forest environment and walking to the woods and meeting parents in the car park for whole school Forest School and working with Fungi Level 3 FS qualification Learners.			(2) <b>Location:</b> Scarisbrick Hall Guide Camp	
(3) <b>Assessment Conducted by:</b> Claire Tjaveondja	(4) <b>Assessment Date:</b> Oct 2022	(5) <b>Proposed Review Date:</b> Each time we go in the woods and the seasons change	(6) <b>Directorate:</b>	(7) <b>Group/Section:</b>

(8) Before undertaking a risk assessment for the above task, please consider the hierarchy of controls by using the drop down menus to answer the questions below. **Can the task or hazard be:**

<b>a. Eliminated?</b> (If a hazard has been eliminated you should detail what and how on the form below)	Some elimination achieved	<b>d. Otherwise controlled?</b> (e.g. safe systems of work, signage, warnings, procedures, training, supervision, specific qualifications, etc. Please detail below)	Yes, other controls in place
<b>b. Substituted with a safer alternative?</b> (e.g. mains electrical tools substituted with battery operated. Please detail below)	Substitution not practical	<b>e. Reduced effectively by using Personal Protective Equipment?</b> (Please detail any used below)	Yes, items of PPE used
<b>c. Made safer through using engineering controls?</b> (e.g. guarding. Please detail below)	Some isolation achieved		

**Use the Risk Rating Guidance below when completing the risk assessment table:**

Persons at Risk	Likelihood (L)	X	Severity (S)		Risk Level Matrix:		= Risk Rating (RR)						
<b>E – Employees</b> <b>A or C – Agency, Casual or Contractors</b> <b>V – Visitors</b> <b>P – Public</b> <b>ES – Emergency Services</b> <b>VP – Vulnerable Persons</b> (e.g. the aged,	1		Improbable (freak combination of factors required)	1	No or trivial injury/illness	5	5	10	15	20	25	1-2	Insignificant
	2		Unlikely (rare combination of factors required)	2	Minor Injury/Illness	4	4	8	12	16	20	3-5	Low
	3		Even Chance (if additional factors are present it may occur)	3	3+ Days Lost Time Injury/Illness	3	3	6	9	12	15	6-10	Moderate
	4		Likely (not certain, but with an additional factor it may occur)	4	Major Injury/Severe Incapacity	2	2	4	6	8	10	12-16	High
	5		Almost Certain (almost inevitable)	5	Death(s)	1	1	2	3	4	5	20-25	Intolerable

children under 16,  
young persons 16-18, lone  
workers)

1 2 3 4 5

Severity

(9) What is the hazard/harm that could arise from the task?	(10) Persons at Risk	(11) Initial Risk Rating <b>L x S = RR</b>		(12) Control Measures in place (Including Health Surveillance)	(13) Interim Risk Rating <b>L x S = RR</b>			(14) *Additional Controls Required? (Record at No 15 below)	
poisoning - plants- including berries and mushrooms	E, children V (trainees)	1 -	5 -	Low (3-5)	Children will be shown the dangerous plants and fungi and be told that they could make them ill and they should not touch them and if they do touch them they must wash their hands. In the case of fly agaric toadstools the children will be shown them and as above but if we have any particular 'eaters' in then they will be shown to the children and removed.				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
stinging- insects scratches /infection s	E, children V	1 -	5 -	Low (3-5)	Children will be advised that it is better to keep calm if a wasp or bee is around and they should not sting you. If a child is stung we will apply first aid.We do not have any blackthorn on the premises, we do have brambles and hawthorn and the children are shown and discover where they are and avoid them.				Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
climbing trees- slip/fall	E, children V	1 -	5 -	Low (3-5)	adults are not to help children up a tree physically, a child can be directed and taught to test if the branches are rotten/strong enough for them to climb if a child is stuck up a tree an adult may talk and guide them down, if a child is in immediate danger only an adult may lift them down/catch them. IF ANYONE FALLS FROM A HEIGHT DO NOT MOVE THEM- A FOREST SCHOOL FIRST AIDER WILL CHECK FOR BREATHING, BROKEN BONES, OBSTRUCTIONS, AND IF NECESSARY PUT IN RECOVERY AND ADD STORM BLANKETS				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
stinging-plants	E, children V	1 -	5 -	Low (3-5)	Children will be taught which plants can sting and will learn how to avoid them.				Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
cuts from broken glass	E, children V	1 -	5 -	Low (3-5)	adult will check the area for broken glass prior to the children entering, other adults vigilant at all times, any broken glass will be safely removed, children will be taught to tell an adult if they see dangers				Yes <input type="checkbox"/> No <input type="checkbox"/>

-poison, infections	E, children V	1 -	4 -	Low (3-5)	adult will check the area for fox/cat/dog poo prior to the children entering, other adults vigilant at all times, any dog poo will be removed, children will be taught to tell an adult if they see dangers if children do touch poo they will be wiped clean immediately				Yes <input type="checkbox"/> No <input type="checkbox"/>
- puncture wounds	E, children	1 -	4 -	Low (3-5)	adult will check the area for sharps prior to the children entering, other adults vigilant at all times, any sharps will be safely removed, children will be taught to tell an adult if they see dangers				Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**(15) \* Additional Controls – Implementation & Effectiveness**

Where additional controls have been identified as part of the above risk assessment, it's important to verify their full implementation and to evidence how effective they are at reducing the Risk Rating (RR). Where the RR remains High or Intolerable after implementing additional controls it is recommended that a copy of the risk assessment is sent to the [Health and Safety Team](#) for further advice.

(15) Hazard	(15) Additional Controls:	(15) Residual Risk Rating <b>L x S = RR</b>		(16) To be Actioned by:	(17) By When (Date)	(18) Implementation Verified by (Who & When)	(19) Effectiveness Verified by (Who, When & How)
stings from plants	children are advised to wear longsleeved and long legged clothes, 'cover the foot shoes' in summer, if they do not have them we will lend them, however on the day we will consider the danger of over heating against a sting	1 -	Low (3-5)	All staff			
sun burn	parents will be reminded to ensure children have suncream on at the start of the day, we will get permission slips to apply cream at dinner time	1 -	Low (3-5)	parents , all staff			
dirty water/dry drowning	see pond/ditch risk assessment						
children or adults could slip on a log or stump and fall onto another log or stump	children and staff must wear suitable flat footwear at all times, footwear that covers all the foot and definitely not flip flops or sliders	2 -	4 - Moderate (6-10)	all staff and adults	each visit to the woods or in our school nature area	all staff must check, all learners for Fungis will be advised regarding PPE and the dangers.	

**(20) Additional Comments:**

Children who are playing in the woods will be advised to wear sensible clothing, even in the summer: ie covered footwear and long pants. If they do not have suitable clothing they will wear our rainsuits and wellies,  
In the event of an ambulance being called and next of kin, we will have childrens and relevent adults information on site at all times; DOB/medication taken and home post code..